

# Notice of Cabinet



Date: Wednesday, 29 October 2025 at 10.15 am

Venue: HMS Phoebe, BCP Civic Centre, Bournemouth BH2 6DY

---

## Membership:

### Chairman:

Cllr M Earl

### Vice Chairman:

Cllr M Cox

Cllr D Brown

Cllr R Burton

Cllr A Hadley

Cllr J Hanna

Cllr R Herrett

Cllr A Martin

Cllr S Moore

Cllr K Wilson

---

All Members of the Cabinet are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=6067>

If you would like any further information on the items to be considered at the meeting please contact: Sarah Culwick (01202 817615) on 01202 096660 or email [democratic.services@bcpcouncil.gov.uk](mailto:democratic.services@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](http://democracy.bcpCouncil.gov.uk)

AIDAN DUNN  
CHIEF EXECUTIVE

21 October 2025

**DEBATE  
NOT HATE**



Available online and  
on the Mod.gov app

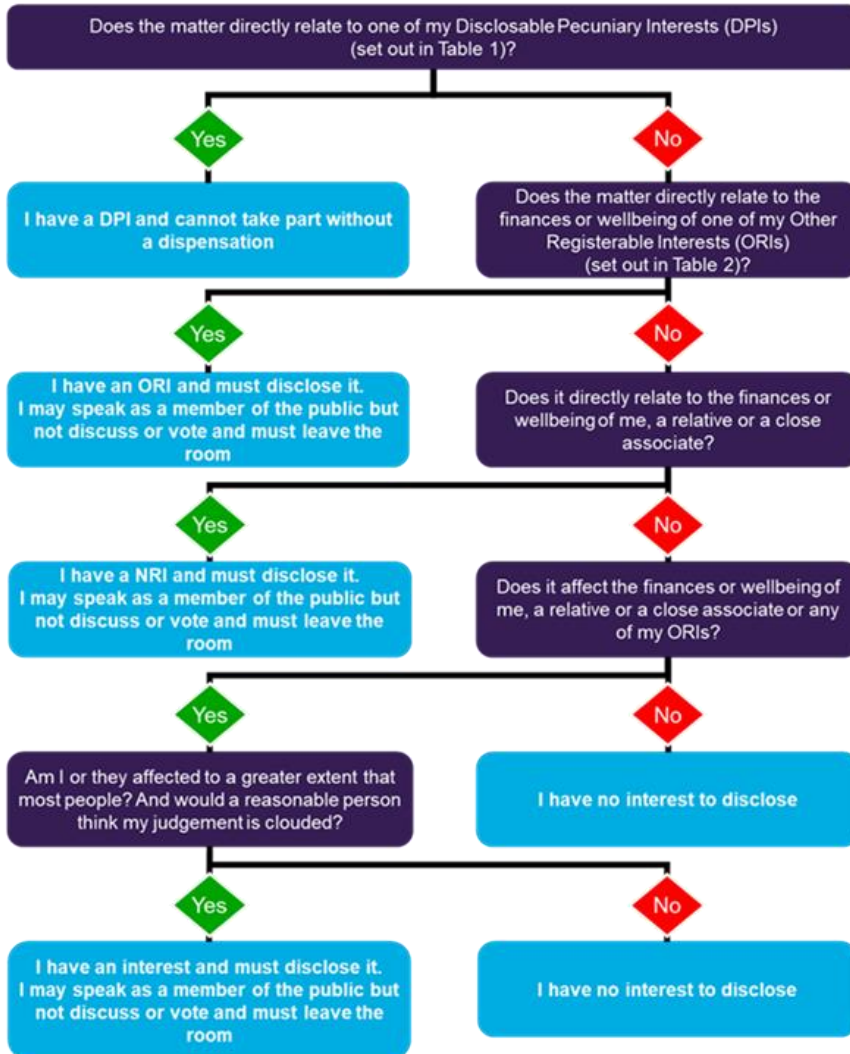


## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Councillors.

## 2. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 3. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 1 October 2025.

9 - 26

## 4. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of public questions is mid-day on Thursday 22 October 2025 [mid-day 3 clear working days before the meeting].

The deadline for the submission of a statement is mid-day on Tuesday 28 October 2025 [mid-day the working day before the meeting].

The deadline for the submission of a petition is Wednesday 15 October 2025 [10 working days before the meeting].

## 5. Recommendations from the Overview and Scrutiny Committees

To consider recommendations from the Overview and Scrutiny committees on items not otherwise included on the Cabinet Agenda.

## ITEMS OF BUSINESS

## 6. Medium Term Financial Plan (MTFP) Update

27 - 74

This report:

- Aims to ensure the council presents a legally balanced 2026/27 budget.
- Presents an update on the MTFP position of the council.
- Presents an update on the letters of the Leader of the Council and Director of Finance in writing to Government to seek assurance around the council's ability to continue to cashflow the significant and growing Dedicated Schools Grants deficit within the statutory framework.

Provides details of the council's responses to two government consultation documents namely the Local Government Fair Funding Review and Modernising and Improving the administration of council tax.

**7. Upton Park Farm - Surrender of lease**

75 - 84

This report presents a proposal to agree to the surrender the whole of the lease of Upton Park Farm, Poole Road, Poole BH16 5LW dated 5 June 2014 and made between (1) The Council of the Borough & County of the Town of Poole and (2) William Robert Pennington and Others ("Lease") and simultaneous payment of compensation or premium to the tenant of the Lease (subject to specialist agricultural legal advice).

[PLEASE NOTE: Should the Cabinet wish to discuss the detail of the exempt Appendices at Appendix A it will be necessary to exclude the press and public and move into Confidential (Exempt) session].

**8. BCP Council Libraries – Draft Library Strategy**

85 - 126

This report updates Cabinet on the progress which has been made with the future library strategy following two previous reports in February and December 2024.

The report sets out the key drivers for the library strategy, detailing the suggested future focus of the library service, the priorities for investment, and the action plan required to ensure we can continue to deliver an efficient and comprehensive service for the future.

The work to underpin the strategy has given us a clearer understanding of where to target investment to bring improvements for our communities, increasing access, and modelling provision within clusters.

The vision is an ambitious one, focussed on delivering improvements and cementing the value of libraries within our communities.

Whilst there is undoubtedly a resource challenge, as there is in delivering all council services, the strategy remains an ambitious statement of intent. Working with partners, the community, and internal teams, we will develop our preparedness for funding opportunities and focus on greater collaboration to ensure libraries deliver in a time of financial stress and even greater societal challenge.

It is anticipated that following endorsement of the draft Library Strategy, any changes of provision to be proposed within the life of the strategy will undergo a second stage consultation process, as appropriate.

**9. Dorset Local Enterprise Partnership (DLEP) Closure**

127 - 146

Government set out its expectation that Local Enterprise Partnerships (LEPs) will receive no further funding and provided guidance as to how their remaining functions should be integrated into Local Authorities. Council officers from BCP Council and Dorset Council (the accountable body for Dorset LEP) have worked through the detail, implications and necessary actions to support integration of functions where possible from Dorset LEP (DLEP) and the closure of the LEP.

This Cabinet report seeks approval for the acceptance of the £4,640,160.06 of funds from the Dorset Local Enterprise Partnership for the purpose of

achieving a benefit to the community in the BCP region, in line with the aims and objectives of the Dorset Local Enterprise Partnership.

The newly formed BCP Growth Board will play an advisory role in how funding is allocated and a further Cabinet report will be brought for consideration of its recommendations as part of the BCP Growth Plan required for delivery in March 2026.

[PLEASE NOTE: Should the Cabinet wish to discuss the detail of the exempt Appendices at Appendix A it will be necessary to exclude the press and public and move into Confidential (Exempt) session].

## **10. Poole Bay, Poole Harbour & Wareham FCERM Strategy Review**

147 - 152

The existing Poole Bay, Poole Harbour and Wareham Flood and Coastal Erosion Risk Management (FCERM) Strategy was completed in 2014 and set out a sustainable approach to managing the risk of coastal flooding and erosion to over 10,000 properties up to 2115. Since then, the programme of projects it identified for the next 15-20 years has been progressed, with many either delivered or in the process of being delivered.

There have also been many changes in climate change, environmental guidance, and funding rules, as well as new risk mapping and more monitoring data, so it is timely to review and update the FCERM Strategy to account for these factors and look further into the future to assess if the envisioned 2115 coast suggested in the 2014 Strategy is still correct, or if adjustments are needed on the pathway to long term sustainable coastal flooding and erosion risk management.

This Cabinet report is seeking approval to progress procurement of specialist consultancy services to develop the strategy using FCERM Grant in Aid (GiA) funding which has been secured from the Environment Agency. This work will ultimately lead to an updated FCERM Strategy approved by the Environment Agency against which subsequent studies, schemes and beach management plans can be developed, without the need to assess the strategic options on a site-by-site basis for each scheme. This will provide the basis for future FCERM-GiA bids for schemes to mitigate the risk of flooding or erosion to the residents and businesses in the Poole Bay and harbour area. There will be zero net cost to BCP council in producing the Strategy.

## **11. BCP Homes Annual Complaints Performance and Service Improvement Report**

153 - 196

This report provides information on the council's handling of complaints related to the provision of landlord services to council tenants and leaseholders.

The report complies with the requirements within the Housing Ombudsman's Complaint Handling Code that landlords must produce an Annual Complaints Performance and Service Improvement report for scrutiny and challenge.

It must be published on the section of the council's webpages relating to complaints. Cabinet's response to the report must be published alongside this.

In line with the Complaint Handling Code, this report sets out:

- The annual self-assessment against the code
- A qualitative and quantitative analysis of complaint handling performance
- Any findings of non-compliance with the code by the Housing Ombudsman
- Service improvements made as a result of the learning from complaints
- Any annual report about performance from the Housing Ombudsman
- Any other relevant publications or reports produced by the Housing Ombudsman in relation to the work of the council in dealing with complaints.

## **12. BCP Homes Performance Update**

197 - 222

This report provides performance information on how services are delivered to council tenants and to support councillors oversight in ensuring that the council:

- Provides good quality homes and services to all tenants
- Makes best use of its resources to deliver what it is required to do as a landlord
- Resolve issues promptly and effectively when things go wrong.

It provides an update against key performance indicators and performance against the Tenant Satisfaction Measures for quarter 1, 2025-26.

## **13. BCP Homes Governance review, Resident Engagement and Communications Strategy and Resident Engagement for High-Rise Buildings Strategy**

223 - 288

This report presents the findings from the BCP Homes Governance Review and outlines an action plan aimed at enhancing the assurance, transparency, and accountability in the delivery of the council's housing management services, collectively as BCP Homes.

The review highlights the importance of strong governance and resident engagement in social housing management. Key recommendations include strengthening the integration and oversight of the Advisory Board, developing a comprehensive resident engagement strategy, and establishing a formalised assurance framework.

The Resident Engagement and Communication Strategy, along with the Resident Engagement for High-Rise Buildings Strategy, are central to this plan. These strategies aim to empower residents, improve communication, and ensure that residents' voices are heard and valued. The successful implementation of these strategies will be instrumental in achieving high standards of service and engagement, marking a significant milestone in BCP Homes' journey towards excellence.

The report also includes a detailed delivery plan for the implementation of

these strategies, ensuring that the council meets regulatory requirements and addresses residents' needs effectively. The strategies are designed to foster a culture of transparency, accountability, and active resident participation, ultimately enhancing the overall governance framework of BCP Homes.

#### **14. Vehicles and Plant Replacement- Building Maintenance and Construction Works Teams**

289 - 302

This report relates to the purchase of vehicles and plant to fulfil service delivery requirements. Vehicle purchase as opposed to lease or rental will ensure best value for money, and also allows for vehicles to be fitted out to meet essential health and safety, and operational requirements.

The building maintenance service currently has fifteen vehicles on long term hire in order to meet the longer term demand resulting from the insourcing of services for;

- Damp and Mould investigation and treatment
- Water quality testing
- Repairs and maintenance for the Poole area (previously Poole Housing Partnership)
- Increased budget for kitchen and bathroom refurbishments
- Requirement to meet EPC to C standard

The service has also expanded its disabled adaptations fitters in order to meet demand and delivery targets within Grant funded disabled adaptations work.

Additionally, the Construction Works Team currently have one hire vehicle for a bricklaying post that has now been filled.

The need for vans is based on the longer-term needs of BCP Homes, which are supported by budget provision within the HRA (20 vehicles) and the requirement for an extra vehicle for the Construction Works Team (CWT).

These purchased vans will replace the currently rented vehicles and also provide for additional posts necessary to fulfil service requirements. Each operative typically requires a van to satisfy the requirements of their role, including safe tool and materials transportation and storage, and out of hours response.

The Construction Works Team plant replacement strategy recommends the purchasing of a JCB 535/125 or equivalent Telehandler and 9 Tonne Excavator, partly funded by the sale of three existing, older items of plant that are nearing the end of their usable life. There is a requirement to prudentially up to £46,000 to meet the funding shortfall. This will be repaid over the next three years from income generated by the team through the work it delivers. This will ensure that the service avoids high rental costs, have the right specification plant for the works undertaken, can partly fund the new vehicles through resale of old plant and have reliable safe plant for future development.

The repayment of the prudential borrowing required for both areas will be fully funded by the service and included within its recharging rates to

services and customers. Both the Building Maintenance and Construction Works Team operate on a full cost recovery basis.

**15. Adult Social Care Prevention Strategy**

303 - 370

The Adult Social Care Prevention Strategy (2025-2030) sets out 5 key strategic priorities to reduce, delay or prevent the need for long term care and support for people living in Bournemouth, Christchurch and Poole.

The strategy has been shaped by the views and experiences of local people, carers, the voluntary and community sector and partners. It aims to develop a sustainable approach to prevention in adult social care. The strategy emphasises early intervention, the promotion of wellbeing, and collaboration with key partners, to not only prevent the development of long-term needs, but also to enhance the overall quality of life for people living in the BCP Council area.

**16. Urgent Decisions taken by the Chief Executive in accordance with the Constitution**

The Chief Executive to report on any decisions taken under urgency provisions in accordance with the Constitution.

**17. Cabinet Forward Plan**

371 - 390

To consider the latest version of the Cabinet Forward Plan for approval.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.